

March 11, 2020

Crossroads Community,

As the reported cases of the coronavirus increase locally, we at Crossroads remain focused on ensuring the safety of staff, students, and families. We will continue to keep you updated as the situation progresses via email and you can always refer to the Health and Wellness Page of our website for the most recently published update.

Our guidance in establishing prevention measures and responding to potential cases come from the CDC, Epidemiology Line, Massachusetts Department of Public Health, Massachusetts Department of Elementary and Secondary Education, and the Marlborough Department of Public Health.

I'd like to express our continued gratitude to Adam Hudson, MSN-Ed., RN, Director of Nursing, for his ongoing management of this situation and keeping our team informed. I also want to thank the entire Crossroads Community for rallying together to support these prevention measures to protect our students, staff, and families.

Respectfully,

Mark Dumas, Ph.D.
President and CEO

March 11, 2020: Update 1/1

Steps Crossroads is Taking to Protect Students, Staff, and Visitors

- We have secured a cleaning solution that verifies that it kills known strains of Coronavirus. Our staff are utilizing this solution during their daily cleaning of all accessible surfaces, (e.g., doors, desks, tabletops) in addition to the efforts of our cleaning company each night.
- Additional cleaning responsibilities were assigned to classrooms and departments for common areas and equipment.
- Staff and students will be continuously directed to use the foam hand sanitizer upon entering and exiting classrooms. Special attention must be paid to ensure hand sanitizer is used for students and staff heading to the restroom, lunch, OT, PT, and gym.
- All visitors are required to wash hands or use hand sanitizer upon arrival.
- Handshaking and physical greetings are discouraged during this period of caution.
- We will continue to evaluate and discuss our procedures and follow CDC and Massachusetts Department of Public Health Guidelines and keep you apprised of any new information.

Crossroads School Closing Decisions

- o The decision to close the school is made at the local level. We take the responsibility to keep students and staff safe very seriously.
- o All decisions regarding school closures will be made based on known or presumptive cases and the guidelines provided by the CDC, Epidemiology Line, Massachusetts Department of Public Health,

Massachusetts Department of Elementary and Secondary Education, and the Marlborough Department of Public Health.

- If a decision is made to close Crossroads, you will be notified by email, phone, and our website and social media pages will also reflect this update.

School District Closings

- If your student's school district closes, but Crossroads remains open, your student(s) is eligible to attend.
- Confirm the availability of transportation with your Transportation Provider in the case of a district closing.
- Please inform Phyllis if your student will be absent.
- If Marlborough Public Schools Close, that does not indicate a Crossroads School closure; however, since it is our home community, we would monitor closely their reasons for their closure to inform our decision to remain open or to close.

Trips (Community Trips and Field Trips)

- We now require thoughtful communication before scheduling any trips or confirming any previously scheduled trips. This includes communication with the staff at the proposed destination about precautionary measures they've taken or concerns that they have, and conversation with Administration and Nursing about what makes sense given the proposed destination.

Vocational Program

- At this time, we will not be sending students to any Adult Living Facilities, this includes New Horizons.
- As the situation progresses, our Director of Related and Vocational Services is in regular communication with our external vocational sites.